

**MINUTES
OF
THE TOWN OF RENSSELAERVILLE TOWN BOARD
REGULAR MEETING
APRIL 12, 2018
7:00 PM**

The Regular Meeting of the Town Board of the Town of Rensselaerville was held on the 12th day of April 2018 at 7 o'clock in the evening at the Rensselaerville Town Hall, 87 Barger Road, Medusa, NY. The meeting was convened by Supervisor Steven Pfleging and the roll was called with the following results:

PRESENT WERE: Attorney Thomas Fallati
Supervisor Steven Pfleging
Councilman John Dolce
Councilman Jason Rauf
Councilwoman Margaret Sedlmeir
Town Clerk Victoria H. Kraker

ABSENT WAS: Councilwoman Marion Cooke

Also present were Highway Superintendent Randy Bates, Recycling Coordinator Jon Whitbeck, Investigator Amy Kowalski from the Albany County Sheriff's Department, and eight interested citizens.

AUDIENCE COMMENTS

None

MINUTES

A motion was made by Councilman Rauf to approve the minutes of the March 6, 2018 – Work Meeting; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

A motion was made by Councilman Rauf to approve the minutes of the March 8, 2018 – Regular Meeting; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

A motion was made by Councilman Dolce to approve the minutes of the March 8, 2018 Public Hearing – Solar Exemptions; 2nd by Councilman Rauf.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

A motion was made by Councilman Rauf to approve the minutes of the March 29, 2018 Special Meeting – Appointment of Town Justice and Code Enforcement Officer/Building Inspector; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

TRANSFERS

None

ABSTRACTS/VOUCHERS

| | |
|---------------------|-----------------|
| General Fund | \$43,022.88 |
| Highway Fund | 34,539.75 |
| Lighting District | 693.17 |
| Sewer Fund | 127.47 |
| Water Fund | 50.58 |
| <u>T&A Fund</u> | <u>6,234.50</u> |
| Total Abstracts | \$84,668.35 |

A motion was made by Councilman Rauf to pay all signed vouchers and bills; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

CORRESPONDENCE

Supervisor Pfleging received a ‘thank-you’ card and a donation of \$50.00 from Arlene & David Ingalls. Mr. Ingalls was able to utilize the bus for a doctor’s appointment and wishes the donation be put towards the Senior Bus Fund.

REPORTS

SUPERVISOR

1. Supervisor Pfleging met with a company sub-contracted by the Department of Environmental Conservation regarding the former Kenyon Road Land Fill. Some soil samples were taken from the site and they stated that no one would be hearing from them, most likely, for a couple of years.
2. Supervisor Pfleging has reached out to the engineers regarding the Lake Myosotis dam and was informed that they had just received a third proposal. Supervisor Pfleging should have an answer back by next week on how to make the necessary repairs.

A motion was made by Councilman Rauf to accept the Supervisor’s report; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

ATTORNEY

Attorney Fallati will address the Board later in the meeting.

HIGHWAY DEPARTMENT

1. Superintendent Bates reported that all the highway equipment is still in snow & ice mode. The salt shed is full in preparation for the next season.
2. C.H.I.P.s funding will be the same as last year.
3. In regards to the bid prices: hot mix asphalt increased only 2% over last year; road oil is up about 8%; stone is up 1-2%; and there was no increase in the cost of pipe. However, diesel fuel has gone up by 20% which represents an approximate \$10,000 increase over last year's cost.
4. A motion was made by Councilman Rauf to authorize Highway Superintendent Bates to attend the Cornell Local Roads Program being held June 4, 5, & 6, 2018. The motion was seconded by Councilwoman Sedlmeir.
Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke
5. A motion was made by Councilman Dolce to hire E. David Potter as a seasonal employee; 2nd by Councilman Rauf.
Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

A motion was made by Councilman Rauf to accept the Highway Superintendent's report; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

TOWN CLERK

Town Clerk Kraker reported for the month of March as follows:

Town Clerk Department – Total Collected \$963.60

Paid to the Supervisor - \$516.82 - the breakdown is as follows:

| | |
|------------------|----------|
| Clerk Fees | \$ 19.47 |
| Recycling | 5.00 |
| Dog Licenses | 106.00 |
| Building Permits | 176.35 |
| Zoning | 60.00 |
| Planning | 150.00 |
| Total | \$516.82 |

Fees paid to NYS Department of Agriculture & Markets for the 'Animal Population Control Program' aka 'dog surcharge': \$19.00

Electronic sweep from the Town Clerk's checking account for the NYS Department of Environmental Conservation - Sporting licenses: \$427.78

Water Rents collected for the month totaled \$9,321.52; which included \$8.34 in penalties
Sewer Rents collected for the month totaled \$7,063.96; which includes \$89.59 in penalties

Town Clerk Kraker is wrapping up the Property Tax Collection for the year and will be sending the list of unpaid taxes and the reports on to Albany County.

A motion was made by Councilman Rauf to accept the Town Clerk's report; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR

No Report

ASSESSORS

1. Assessor Kropp reported that the Assessor's office has been working on preparing the Tentative Roll which is due May 1st.

2. Assessor Kropp and Assessor Wank attended the Albany/Schenectady County's Assessor's Association meeting. Beginning in 2019, the State will be performing the income verification process for the Senior Enhanced Star Program.

3. RPS (Real Property Services) will be performing a software upgrade in 2019. Assessor Kropp will have to investigate what, if any, hardware upgrades will have to be budgeted for

A motion was made by Councilwoman Sedlmeir to accept the Assessor's report; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

WATER/SEWER COMMITTEE

Town Clerk Kraker read a written report submitted by John Rice, Water/Sewer Treatment Officer, as follows:

The Water Treatment plant filtered 265,600 gallons – a daily average of 8,600 gallons.
The Sewer Treatment plant pumped 161,640 gallons – a daily average of 5,200 gallons.

A request was made by Councilman Dolce for a year-to-date chart for comparisons sake.

A motion was made by Councilman Rauf to accept the Water/Sewer Committee's written report; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

REFUSE/RECYCLING

1. Recycling Coordinator Whitbeck reported the following for the month of March as follows:

City of Albany Landfill: 46.58 tons
Sierra Fibers: 4.80 tons comingled and 4.41 tons old cardboard containers
Oil: 27 gallons
Tires: 12

A motion was made by Councilman Rauf to accept the Recycling Coordinator's written report; 2nd by Councilman Dolce.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

RENSSELAERVILLE LIBRARY

1. Paul Ventura, representing the Rensselaerville Library, stated that item circulation is up significantly this year.

2. The Library has a new copier/scanner.

3. Several upcoming events at the Library include: The R'Ville Ramble which is scheduled for June; a program titled "Teen Boot Camp" is being scheduled in an effort to help students prepare for exams and regents; the Library's annual book sale will be held on May 19th; a one-on-one resume program is scheduled for May 31st; and the Library will have a Memorial Day party on May 27th from 4-7pm.

7. The Library received a generous donation of books from the Library of Congress.

A motion was made by Councilman Dolce to accept the Library report; 2nd by Councilman Rauf.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

CURRENT EVENTS

1. The Medusa Volunteer Fire Department will be hosting its monthly free-will offering breakfast on May 21st from 7-11am

2. The Preston Hollow Beautification Committee will hold its annual Mother's Day Flower & Plant Sale on May 10th 11th, and 12th.

AWARD OF BIDS

1. At the Work Meeting Supervisor Pfleging opened and read all bids for the Highway Materials, Mowing, Port-o-Lets, and Mowing of the Hay Fields. The following is a breakdown of the winning bidders and the materials and/or services which they will be providing. All bids were accompanied by a Non-Collusive Bidding Certificate.

Carver Sand & Gravel: (per ton unless otherwise noted)

| | |
|-----------------------------------|-------------------------------------|
| 1A Washed – FOB | \$11.85 |
| 1A Washed – Delivered to yard | 15.85 |
| 1A Washed – Delivered to job | 16.35 |
| 1B Washed – Delivered to yard | 12.75 |
| 1B washed – Delivered to Job | 13.25 |
| 1ST Washed – FOB | 8.75 (tied w/ Cobleskill) |
| 1ST Washed – Delivered to yard | 12.75 |
| 1ST Washed – Delivered to job | 13.25 |
| #1 Washed – FOB | 8.75 (tied w/ Cobleskill) |
| #1 Washed – Delivered to yard | 12.75 |
| #1 Washed – Delivered to job | 13.25 |
| #2 – FOB | 8.75 (tied w/ Cobleskill/Callanan) |
| #2 – Delivered to yard | 12.75 |
| #2 – Delivered to job | 13.25 |
| #3 – FOB | 8.75 (tied w/ Cobleskill/Callanan) |
| #3 – Delivered to yard | 12.75 |
| #3 – Delivered to job | 13.25 |
| Screenings – Delivered to job | 12.15 |
| Crusher Run – FOB | 6.85 (tied w/ Callanan) |
| Crusher Run – Delivered to yard | 10.85 |
| Crusher Run – Delivered to job | 11.35 |
| Light Stone – Delivered to yard | 14.75 |
| Light Stone – Delivered to job | 15.25 |
| Medium Stone – FOB | 12.25 (tied w/ Cobleskill/Callanan) |
| Item 4 Gravel – FOB | 6.25/cy |
| ROB Gravel – FOB | 4.00/cy |
| #1 & #2 Mixed – FOB | 8.75 (tied w/ Cobleskill) |
| #1 & #2 Mixed – Delivered to yard | 12.75 |
| #1 & #2 Mixed – Delivered to job | 13.25 |

Cobleskill Stone: (per ton unless otherwise noted)

| | |
|-------------------------------|-----------------------------------|
| 1 ST Washed – FOB | 8.75 (tied w/ Carver) |
| #1 Washed – FOB | 8.75 (tied w/ Carver) |
| #2 – FOB | 8.75 (tied w/ Carver/Callanan) |
| #3 – FOB | 8.75 (tied w/ Carver/Callanan) |
| Medium Stone – FOB | 12.25 (tied w/ Carver/Callanan) |
| Medium Stone – Delivered Yard | 16.70 |
| Medium Stone – Delivered Job | 17.05 |
| C'Run In Place w/Paver (600-) | 20.10 |
| C'Run In Place w/Paver (600+) | 20.10 |
| #1 & #2 Mixed – FOB | 8.75 (tied w/ Carver) |
| Type 1 Base – In Place | 55.75 (tied w/ Callanan/Dolomite) |
| Type 3 Binder – In Place | 56.75 |
| 19 MM Binder – In Place | 56.75 |

Callanan: (per ton unless otherwise noted)

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| 1B Washed – FOB | 7.25 |
| #2 – FOB | 8.75 (tied w/ Carver/Cobleskill) |
| #3 – FOB | 8.75 (tied w/ Carver/Cobleskill) |
| Screenings – FOB | 5.00 |
| Screening – Delivered to yard | 11.00 |
| Crusher Run – FOB | 6.85 (tied w/ Carver) |
| Light Stone – FOB | 10.00 |
| Medium Stone – FOB | 12.25 (tied w/ Carver/Cobleskill) |
| Type 1 Base – FOB | 40.50 |
| Type 1 Base – In Place | 55.75 (tied w/ Cobleskill/Dolomite) |
| Type 3 Binder – FOB | 41.50 |
| 19 MM Binder – FOB | 42.50 |
| Type 6 Top – FOB | 44.50 |
| Type 7 Top – FOB | 48.50 |

Gorman Bros.:

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|--|-----------|
| Winter Mix – FOB | 89.50/ton |
| Grade CMS-2r | 2.01/gal |
| Grade CRS-2p – Delivered to job | 1.98/gal |
| Liquid Calcium – Delivered to job | 0.92/gal |
| Dust Oil | 3.25/gal |
| Chip Spreader w/Operator – ½ Day | 1,600.00 |
| Chip Spreader w/Operator – Full Day | 1,600.00 |
| 10T Pneumatic Rlr w/Operator – ½ Day | 1,250.00 |
| 10T Pneumatic Rlr w/Operator – Full Day | 1,250.00 |
| Pavement Reclaimer w/Operator – Full Day | 4,650.00 |
| Midland Paver or Equal | 2,400.00 |
| Pug Mill | 1,800.00 |

Peckham:

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| Type 6 Top – In Place | 58.90/ton |
| Type 7 Top – In Place | 60.80/ton |
| Grade CRS-2 – Delivered to Job | 1.86/gal |
| Grade CMS-2 – Delivered to Job | 2.03/gal |
| Tack Coat – Delivered to Job | 4.10/gal |
| Pavement Reclaimer w/Operator ½ Day | 4,200.00 |
| Paver | 1,750.00 |

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|------------------|------------------------|---|
| <u>Dolomite:</u> | Type 1 Base – In Place | 55.75/ton (tied w/ Callanan/Cobleskill) |
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Chemung Supply Corp. (per linear foot unless otherwise noted)

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| 4" HDPE Pipe Corrugated – Delivered | 0.42 |
| 6" HDPE Pipe Corrugated – Delivered | 1.19 |
| 8" HDPE Pipe Corrugated – Delivered | 2.38 |
| 10" HDPE Pipe Corrugated – Delivered | 4.25 |
| 12" HDPE Pipe Smooth - Delivered | 4.91 |
| 15" HDPE Pipe Smooth – Delivered | 6.30 |
| 18" HDPE Pipe Smooth – Delivered | 8.97 |
| 24" HDPE Pipe Smooth – Delivered | 14.50 |
| 30" HDPE Pipe Smooth – Delivered | 23.20 |
| 36" HDPE Pipe Smooth – Delivered | 29.85 |
| 42" HDPE Pipe Smooth – Delivered | 41.75 |
| 48" HDPE Pipe Smooth – Delivered | 49.89 |
| Geotextile Fabric Non-Woven – FOB | 0.52/sy |
| Geotextile Fabric Non-Woven – Delivered | 0.52/sy |
| Geotextile Fabric Woven – FOB | 0.52/sy |
| Geotextile Fabric Woven – Delivered | 0.52/sy |

Mirabito:

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| Unleaded Gas (Reg) – J of C | +0.25/gal |
| Unleaded Gas (Mid) – J of C | +0.25/gal |
| Diesel (Low Sulfur) – Fixed | 2.26/gal |
| Diesel/Kerosene (Winter) – Fixed | 2.41/gal |

Main Care:

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|--------------------------------------|-------------|
| No. 2 Heating Oil – Fixed | 2.30/gal |
| Heating Service Contract | 275.00/unit |
| Additional Labor Rate – Regular Time | 125.00/unit |

Big Top Portable Toilets:

Rensselaerville and Medusa Parks from April 15, 2018 to October 15, 2018:

one standard toilet with one cleaning per week: \$450.14 each

Bayard Elsbree Memorial Park from April 15, 2018 to October 15, 2018:

one standard toilet with one cleaning per week from April 15, 2018 to July 15, 2018; and one handicap toilet with one cleaning per week from May 15, 2018 to October 15, 2018: \$826.14

Triple L Landscaping, Inc.:

| | |
|-------------------------------|------------|
| Bayard Elsbree Memorial Park: | \$3,049.00 |
| Medusa Park: | 650.00 |
| Rensselaerville Park: | 1,049.00 |

As there was a tie between Triple L Landscaping, Inc. and MGS Lawn Care & Landscaping, LLC on the Medusa Park, a motion was made by Councilman Rauf to award all three parks to one company. The motion was seconded by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

A motion was made by Councilman Rauf to accept all awarded bids; 2nd by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

OLD BUSINESS

1. Supervisor Pfleging has spoken to Assessor Chairperson, Donna Kropp, and she has indicated that she would be happy to serve on the Solar Energy Committee. Chairman Richard Amedure will reach out to members of the Planning Board to see who may be interested in serving.

A motion was made by Councilman Rauf to place an ad in the newsletter and also post on the Town's Board, seeking letters of interest from citizens who would be interested in serving on the solar policy committee. Letters of interest should be submitted by May 7, 2018. The motion was seconded by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

2. Attorney Fallati stated that there is a provision under the Vehicle & Traffic Law that allows a town to temporarily exclude vehicles in excess of 4 tons when in its opinion a highway would be materially injured by such vehicle. This would allow the Town Board to enact a temporary restriction. The Board has the authority to delegate that authority to the Highway Superintendent. Attorney Fallati will have more on this subject at the next meeting.

NEW BUSINESS

1. A motion was made by Councilman Rauf to authorize Town Clerk Kraker to attend the NYS Town Clerk's Association Conference being held April 22 – 25, 2018. The motion was seconded by Councilman Dolce.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

2. A motion was made by Councilwoman Sedlmeir authorizing Town Clerk Kraker to place a Legal Notice in the *Altamont Enterprise* noticing that the Annual Drinking Water Quality Report is available.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

3. Supervisor Pfleging read the resignation letter of Thomas Kropp as the Alternate Planning Board member.

Supervisor Pfleging also reported that Planning Board member Walter Cook wished to resign as well. Mr. Cook will continue to serve until a replacement can be found.

A motion was made by Councilman Rauf to advertise for a Planning Board member noting that letters of interest must be submitted by May 16, 2018. The motion was seconded by Councilwoman Sedlmeir.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

AUDIENCE COMMENTS

1. Diana Hinchcliff inquired whether the engineering fees had been paid up for 'Sewer District – Phase II' users, and if not, when they would be.
2. Lynn Love expressed an interest in serving on the Solar Energy Committee.
3. Gerald Wood inquired into the condition of the sidewalks in Preston Hollow. Councilman Dolce and Councilman Rauf along with Superintendent Bates will meet with Mr. Wood to inspect the sidewalk and discuss what options may be available.

ADJOURNMENT

A motion was made by Councilwoman Sedlmeir to adjourn the meeting at 8:06 pm; 2nd by Councilman Rauf.

Motion carried: Ayes (4) Pfleging, Dolce, Rauf, and Sedlmeir; Nays (0); Absent (1) Cooke

RESPECTFULLY SUBMITTED;

Victoria H. Kraker
Town Clerk